

Circular 1/2011

FROM: Permanent Secretary,
Public Service Ministry

PS:26/3

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

Subject

Cleaners- Hours of Work

DATE: 31st. October, 2011

Consequent upon a review of the hours of work for Cleaners, a decision has been taken to change those hours.

2. Accordingly, the new hours of work for cleaners with effect from November 1st, 2011 would be as follows:-

**07:30 hours to 12:00 hours and
13:00 hours to 16:30 hours Mondays to Fridays**

3. Please bring this Circular to the attention of all staff in your Ministry/ Department/ Region and particularly the Cleaners and those in the Personnel and Accounting Divisions.
4. Please note this Circular supersedes Circular # 2/2002 dated 2000-03-08

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**Permanent Secretary,
Public Service Ministry.**